

Belhaven Town Council Meeting

Monday, November 10, 2008

Regular Session - Minutes

Town paid \$5.00 towards the fireman's retirement on a monthly basis; and now the Town pays the \$10.00 retirement fee for all firemen. Mr. Johnston stated that retirement for fireman when he started receiving the retirement the amount was \$36.00 and currently the pension is \$170.00 a month.

During the 1960's Mr. Leon Smith, who also worked at the Post Office, was Chief of the Department and rescue was added. Mr. Johnston told a humorous story "as the first ambulance was equipped with a gurney and a box of band aids and that he and Mr. Smith picked up Mr. John Paul who was complaining with heart attack-like symptoms. The gentlemen was loaded on the gurney by Mr. Johnston or Mr. Smith; neither knew how to secure the gurney in the rescue vehicle so Mr. Johnston said he would hold the gurney while Mr. Smith drove the one block to the hospital. Needless to say, Mr. Johnston could not hold the gurney secure while in route to the hospital but they did get Mr. Paul to the hospital. Within the next few weeks they had the same call to pick up Mr. Paul again, when they arrived he said he would get there on his own, but after some coaxing Mr. John Paul rode the ambulance again.

Mr. Johnston also told another humorous story concerning picking one of the first ambulances after months of fundraising. The ambulance was to be picked up in New York and he and Mr. Smith were flown in to pick up the ambulance and then would drive back. Mr. Johnston said that they were in the ambulance and had a hard time getting out of New York, so they saw a policeman and asked for directions to North Carolina- he said just follow me and escorted them (with lights and sirens) out of New York.

Mayor O'Neal thanked Mr. Johnston for his reflections of the past, as he stated that our history is important and should be valued. He invited Mr. Johnston to attend another meeting to share some of the past.

Resolution – Designation of Application's Agent for Tropical Storm Hanna

Mayor O'Neal announced that the Town needed to appoint an agent to complete forms and file for reimbursement for expenses incurred during Tropical Storm Hanna. Councilman Stanley made the motion appointing Town Manager Guinn Leverett as the Applicant's Agent for the Town of Belhaven therefore adopting the following resolution.

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RESOLUTION DESIGNATION OF APPLICANT'S AGENT North Carolina Division of Emergency Management	
Organization Name (hereafter named Organization) <u>Town of Belhaven</u>	Disaster Number: <u>1801</u>
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):	
Applicant's Fiscal Year (FY) Start <u>7-1-08</u> Month: Day: <u>6-30-09</u>	
Applicant's Federal Employer's Identification Number <u>56-6001174</u>	
Applicant's Federal Information Processing Standards (FIPS) Number	
PRIMARY AGENT	SECONDARY AGENT
Agent's Name <u>Guinn Leverett</u>	Agent's Name
Organization <u>Town of Belhaven</u>	Organization
Official Position <u>Town manager</u>	Official Position
Mailing Address <u>P.O. Box 220</u>	Mailing Address
City, State, Zip <u>Belhaven NC 27810</u>	City, State, Zip
Daytime Telephone <u>252 943-3055</u>	Daytime Telephone
Facsimile Number <u>252 943-2357</u>	Facsimile Number
Pager or Cellular Number <u>252 945-0674</u>	Pager or Cellular Number
BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this <u>10th</u> day of <u>November</u> by <u>2008</u>	
GOVERNING BODY <u>Steve W. Carawan</u>	CERTIFYING OFFICIAL <u>Adam W. O'Neal</u>
Name and Title <u>J. Nelson Guy, Mayor</u>	Name <u>Adam W. O'Neal</u>
Name and Title <u>Howard D. Moore</u>	Official Position <u>Mayor</u>
Name and Title <u>McKee Pigott</u>	Daytime Telephone <u>252 943-3055</u>
<u>Robert L. Stanley</u> CERTIFICATION I, <u>Marie J. Adams</u> (Name) duly appointed and <u>Town Clerk</u> (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of the <u>Town of Belhaven</u> (Organization) on the <u>10th</u> day of <u>November</u> , <u>2008</u> Date: <u>11-10-2008</u> Signature: <u>Marie J. Adams</u>	

Councilman Moore seconded the motion which carried unanimously, 5 to 0.

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NC Department of Transportation – Endorsement of Application for Bicycle and Pedestrian Planning Grants – Support of Resolution for the Rural Planning Organization (Mid-East Commission)

Mayor O'Neal stated that Mr. Greg Satterthwaite had attended a Rural Planning Organization (RPO) meeting and through that meeting, a request for the Town of Belhaven support of a resolution for endorsement of an application by the (RPO) for bicycle and pedestrian planning grants. The Council had concerns if there would be matching costs from the Town. No one was present to answer their questions and concerns therefore; Councilman Carawan made the motion to table the item until further information could be derived. Councilman Pigott seconded the motion which carried unanimously, 5 to 0.

24 Hour Emergency Medical Services (EMT) – Resolution Adoption

Mayor O'Neal stated that the Beaufort County Management had suggested that the Town adopt a resolution depicting the intent of the Town to form a non-profit organization with Beaufort County to provide 24 Hour EMS Services. Councilman Pigott made the motion to adopt the following resolution concerning 24 hour Non-Profit EMS service. Councilman Guy seconded the motion which carried unanimously, 5 to 0.

**TOWN OF BELHAVEN - RESOLUTION
24 HOUR
EMERGENCY MEDICAL SERVICES (EMS)**

WHEREAS, the Town of Belhaven wishes to provide 24 hour year-round Emergency Medical Services (EMS) to its residents; and

WHEREAS, Beaufort County wishes to provide 24 hour year-round EMS to its residents in Pantego Township; and

WHEREAS, said EMS services are being currently provided in some areas of Beaufort County by means of not-for-profit corporations specially organized for the purpose;

NOW, THEREFORE, be it resolved by the Town Council of the Town of Belhaven that an invitation to form a not-for-profit corporation for the purpose of providing EMS in Belhaven and Pantego Township be extended to the Commissioners of Beaufort County; and

THEREFORE, be it further resolved that said corporation pattern its operations from the best examples of the existing operations in Beaufort County and other Counties in North Carolina.

Adopted this the 10th day of November, 2008.

Adam W. O'Neal, Mayor

ATTEST:

Marie J. Adams, Town Clerk

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Town Manager's Report

Town Manager Leverett reported briefly on the following items: a) that the Town was now a member of the National Civic League with is the organization that sponsors the All America City Designation; b) attended a cemetery workshop of November 7 and 8 to learn how to restore old graves, also learned that Clorox should not be used to clean marble, has planned a workday this Saturday at the Black Bottom Cemetery; c) Good News from FEMA: received notification that the 10% reduction in flood insurance was still in effect due to the Town following guidelines and procedures in order to maintain that deduction for the entire Town and d) BAD News – received official notification that the property of the former temporary Post Office and the former gymnasium site when the property was part of the school system, can not be used to house the new proposed fire department.

Planned Utility Outage Policy

Town Manager Leverett also discussed the proposed Planned Utility Outage Policy by state that the following four points should be included:

1. Whenever practicable schedule outages so that the notice of the planned outage can be included in the utility bills
2. Use sunshine list to notify media: newspapers and cable television
3. Post notices at high density traffic areas Municipal Building, Food Lion, downtown businesses and the Post Office.
4. Separate notices for medically fragile ex: those on oxygen, dialysis, etc.

Town Manager Leverett stated that a notice could be included in the utility bills if the event of a planned outage has enough notice. Town Clerk Adams stated that the citizenry that was dependent on oxygen had been notified door to door of the outage. Mrs. Adams also stated that those citizens with extreme dependencies on the Town's services notify her so that the Town's list could include those with needs. Following some discussion, Councilman Carawan stated that the 4 points listed for Planning Outage Policy be implemented by Town Manager Leverett. Councilman Stanley seconded the motion which carried unanimously, 5 to 0.

Automated Telephone System

Mayor O'Neal also stated that an automated telephone system would be valuable to notify the citizenry of missing persons, tornado warnings, etc. Mayor O'Neal stated that he thought the system would cost around \$5,000. Councilman Pigott asked that Town Manager Leverett review this item for the next meeting.

Miscellaneous Mayor/Council Concerns

Fire Department Building

Councilman Guy stated that since the last meeting of the Town Council, he had understood that the Fire Department members stated that they would be satisfied to stay in the same location as they are now rather than build a new building on the corner of Railroad and Pungo Streets. With this statement in mind, Councilman Guy made the motion that we re-design the roof of our existing fire station in a an "A" frame design,

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expand and widen the truck bays to accommodate the trucks we have, plus the ladder truck that we are required to purchase; and ask that the Town Manager be given the authority to get the paper work started along with estimates and bring the results back to the Council in January 2008, if possible. Councilman Stanley seconded the motion. Councilman Pigott asked that a preliminary drawing be made to utilize the building and make sure that it would be cost feasible to make these remodel plans. The motion carried unanimously.


Financial Statements

Town Manager Leverett stated that the Council had copies of the Town's financial statements as presented by Finance Director Andy Harris. Mayor O'Neal thanked Mr. Harris for the checks and balances and stated that it was nice to have a Certified Public Accountant (CPA) on board with the Town.

Adjournment

There being no further business, Mayor O'Neal declared the meeting adjourned at 7:37 P.M.

Respectfully submitted,


Marie J. Adams
Town Clerk