

**Belhaven Town Council**  
**Regular Session – May 14, 2007**  
**Minutes**

**Call to Order/Invocation/Pledge of Allegiance**

The Town Council of the Town of Belhaven met in regular session on Monday, May 14, 2007 at 7:00 P.M. at the Boyette Civic Center at 257 W. Pungo Street. Mayor Adam W. O'Neal called the meeting to order with the following Council members present: Albert Baker, Dr. Charles O. Boyette, Steve W. Carawan, George R. Ebron, Jr., Mayor Pro-Tem; and Cynthia M. Heath. Town Manager Tim M. Johnson, Town Attorney Keith B. Mason and Town Clerk Marie J. Adams were also present. Mayor O'Neal recognized and introduced Mr. Bob Beltz, Minister of the West Belhaven Church of Christ. Minister Beltz gave the invocation and led the pledge of allegiance.

**Approval of Minutes – March 12, 2007 Regular Session and Department of Transportation Meeting – April 24, 2007**

Mayor O'Neal stated that the minutes of the March 12, 2007 Regular Session and the minutes from the Department of Transportation (DOT) meeting of April 24, 2007 were open for review and adoption. There being no corrections to the minutes, Councilman Boyette made the motion to approve both sets of minutes as introduced. Councilwoman Heath seconded the motion which carried unanimously.

**Moving Item VI to Item IV on the Agenda – Beaufort County Economic Development – Annual Report – Mr. Tommy Thompson**

Mayor O'Neal stated that Mr. Tommy Thompson was present and on the agenda further down as Item VI but needed to be heard earlier, due to a commitment to the Pantego Town Council. Councilman Boyette made the motion to amend the agenda to hear Mr. Thompson as Item IV instead of Item VI. Councilman Carawan seconded the motion which carried unanimously.

Mr. Thompson thanked the board for their consideration of his commitments and introduced Mr. Al Klemm Chairman of the Beaufort County Economic Development Commission (BCEDC). Mr. Thompson presented a bill for the town's portion of the EDC budget and asked that the Council include EDC in the town's new budget year. Mr. Thompson stated that the development of Belhaven's waterfront was part of that five year plan even though he is disappointed in the progress but we are headed in the right direction. Mr. Thompson stated that the BC EDC has completed their five year strategic plan for Beaufort County and that to begin the next five year plan he hoped to have a small Industrial Park in the Belhaven area. Mr. Thompson explained that the Ebron Industrial park could be bought by the Town to begin the process or another park started. Mr. Thompson explained that a spec building, for some type of manufacturing, would be rented at little or no rent to begin with as an incentive to bring jobs in the area and then rent would gradually increase until fair market value was reached. Mr. Thompson estimated that a 5,000 square foot building would cost an estimated \$200,000 and should be capable of expansion. Mayor O'Neal stated that the citizens of Belhaven did not own an industrial park, that Community Developers of Beaufort Hyde (CDBH) owned the industrial park. Mr. Thompson explained how the Industrial Park in Washington was in the name of the County with an interlocal agreement with the City of Washington with 45% of the capital and the County had 55% capital. Mr. Thompson suggested that

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Belhaven negotiate with the County for the same ratio. Mr. Thompson stated Mayor O'Neal questioned if this building should be financed or paid for at once. Mr. Thompson explained that would be up to the Town of Belhaven and Beaufort County but he would suggest paying for it. Mr. Thompson further stated that the Beaufort County Committee of 100 and Beaufort County may be able to contribute as they paid the interest on the spec building in Washington. Mayor O'Neal asked if this scenario would be a net zero cash flow. Mr. Thompson stated that there would be some cash flow. Mr. Thompson stressed that he was here to suggest that the Town start on phase two of the development as phase one (waterfront development) BCEDC has done everything that they can do.

Councilman Boyette stated that Mr. Thompson was aware of the Industrial Park in Belhaven with sites ready to be developed. Councilman Boyette stated that there was the opportunity to have a \$4 million dollar paneling construction business on that site and all that was needed to jump start that paneling construction business was a \$700,000 building. Councilman Boyette suggested that the panelized construction business be sought for this site as that has been in the planning for five years – there was no need to start with a new idea as this has already been in the planning stages. Councilman Boyette suggested that the Town Council meet with BCEDC, the Beaufort County Committee of 100 to meet to proceed with discussion to see the best way to move forward.

Mayor O'Neal stated that this would be an opportunity for the Town and County to own an industrial park. He stated that a panelization plant would be great but the efforts to get one have not come to fruition and now is the time to move on with a building and suggested that the town mirror what Washington has done, since their industrial park has been so successful.

Councilman Boyette stated that the Ebron Industrial Park could possibly be purchased by the Town and County for the development of the industrial park. Mr. Klemm spoke in support of the industrial park and of the successes of Washington's Industrial Park.

Councilman Carawan made the motion that the Town of Belhaven and Beaufort County pursue (have discussion) to purchase the Ebron Industrial Park. Councilman Boyette clarified the motion with the wording (discussion) and seconded the motion. The motion carried unanimously.

**Final Plat Approval of Battalina Creek Subdivision**

Mayor O'Neal stated that Battalina Creek Subdivision had submitted their final plat plan for approval by the Council. Mayor O'Neal stated that the Planning Board had unanimously approved the plat and now it was submitted for Council review/adoption. Mayor O'Neal recognized Mr. Ross Bebe, Developer of the Battalina Creek Subdivision. Councilman Boyette asked that Mr. Bebe give an overview of the Battalina Creek Subdivision. Mr. Bebe stated that Battalina Creek was a 50(+) lot subdivision on US Hwy Business 264 just outside the town limits on Battalina Creek. The development has been in the planning process for about one year and that they would need public water and sewer. Mayor O'Neal questioned how many lots have been sold. Mr. Bebe stated

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that they have reservations for about 40 lots; he further stated that no lots could be pre-sold until approval of the plat. Councilman Carawan stated that this subdivision had about a \$4 million dollar commitment and asked could closing start on these properties once the final plat is approved. Mr. Bebe stated yes. Councilman Boyette made the motion to approve the final plat of the Battalina Creek Subdivision as submitted. Councilwoman Heath seconded the motion which carried unanimously.

Mayor O’Neal thanked Mr. Bebe (the developer) and stated that he was the realtor who sold this property and Councilman Carawan listed the property. Mayor O’Neal stated that this developer saw the opportunity to develop this property for home owners, they did not ask for favors and have about 40 pre-sold lots. Mayor O’Neal stated that this subdivision will be annexed so therefore will generate property taxes, etc. with a great impact to our community with no favors.

Retirement Resolution Presentation to Public Works Director – Carroll Herring  
Mayor O’Neal stated that the Town’s Public Works Director, Mr. Carroll Herring was retiring from employment with the Town with 21 years of service. Mayor O’Neal read the plaque honoring Mr. Herring:

Town of Belhaven  
Retirement Recognition  
Carroll R. Herring  
Recognition of a Career of Dedicated Service  
Twenty-One Years  
May 1986-May 2007  
Carroll Herring has Diligently Served the  
Citizens of the Town of Belhaven  
In the Capacity as the  
Public Works Director  
Presented by the Town of Belhaven  
Mayor and Town Council this 14<sup>th</sup> day of May, 2007

Mayor O’Neal asked Mr. Herring to come forward to accept his plaque and retirement watch.

Councilwoman Heath made the motion adopting the retirement resolution. Councilman Baker seconded the motion which carried unanimously.

**Turnpike Properties Sewer Agreement**

Mayor O’Neal stated that an agreement had been drawn up between the Town of Belhaven and Turnpike Properties to provide sewer for a subdivision outside of the town limits. Mayor O’Neal stated that the agreement referenced a map of property and stated he had not seen a map. Councilman Boyette asked that the Town Manager educate the public on the proposed sewer agreement and the location of the proposed development. Town Manager Johnson introduced Mr. Roth Blizzard, representing Turnpike Properties, who showed the map of the proposed development to the Mayor and Council. Town Manager Johnson stated that property is located down Pamlico Beach Road near

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Schram's Beach. Mr. Blizzard stated that the property was approximately 600 acres with 250 lots expanded to a maximum of 350 lots. Mr. Blizzard stated that the Town Council, back in 2004 had agreed to accept approximately 90,000 gallons of sewer from this proposed development. Councilman Carawan questioned the time frame. Mr. Blizzard stated that they are still in the permitting phase of the project which is foresees taking about eighteen months. Councilman Boyette stated that the Town Council had reviewed this project in 2004 very favorably as the Town Council felt that they could handle the 90,000 sewer flow without stressing the wastewater treatment plant; as the plant can handle 1 million gallons of effluent per day. Councilman Boyette explained that the town felt that with the developer installing the lines, installing the pumping stations and paying a substantial impact fee would then enable the town to use these monies to stop the inflow and infiltration that is currently on our system. Councilman Boyette further stated that by alleviating inflow and infiltration of 100,000 gallons of sewer per day this would take care of the sewer flow from this development. Councilman Boyette stated that he saw no reason that the Town should not proceed to approve the sewer agreement as presented. Councilman Boyette made the motion to approve the sewer agreement with Turnpike Properties, LLC and authorize the Town Manager and Town Clerk to execute the agreement on behalf of the Town of Belhaven. Councilman Baker seconded the motion.

Mayor O'Neal stated that he had concerns with supplying sewer services to a proposed development which is 13 miles out of town that the town could not benefit from taxes and would using the town's sewer capacity. Mayor O'Neal stated that the sewer capacity was our future and that at his real estate office he sees senior retirement developers come by all the time; sooner or later a large development will come near and this capacity will be needed. Mayor O'Neal stated that what is happening is that Belhaven is sending sewer to Pantego, Terra Ceia and for a development near Schrams Beach. Mayor O'Neal stressed that 90,000 gallons of sewer was 23% of the Town's remaining capacity of the sewer plant and he felt that Turnpike or Beaufort County should build a sewer plant. Mayor O'Neal stated that he did not agree with the sewer customers in this proposed development paying the same rate for sewer services as in-town residents and that the town has made a big mistake. Mayor O'Neal stated that "Belhaven does not need to become the septic tank of northeastern Beaufort County". Mayor O'Neal stated that the sewer capacity of the town should be treated like gold and used for developments that would be closer to town that could pay property taxes. Mayor O'Neal also stated that the Town would be receiving \$456,000 as an impact fee for the sewer which is turn makes the Turnpike Property very valuable.

Councilman Carawan stated that Bailey Point is a development across the road from the proposed Turnpike Subdivision and that it has been in existence for about three years with one house, which is for sale. Councilman Carawan tried pointing out, with this illustration, that the town would not have immediate revenues from sewer customers at Turnpike.

Mr. Blizzard stated that his intentions were not to provoke the Council. Mr. Blizzard did state that the other developments which Turnpike has done have been something to be

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proud of across this state and South Carolina. Mr. Blizzard stated that from his experience he is noting that town's are now having regional sewer systems.

Councilman Boyette stated that he believed that Turnpike was a credible developer and suggested that we go ahead and receive the impact fee and then the town could begin working on the inflow and infiltration problem. Councilman Boyette further explained that these sewer lines and pumps stations would become the property of the Town of Belhaven. Councilman Boyette explained that the impact to the town's sewer system would not be immediate as houses would be connected as they were built and that at this time the town could capitalize on the impact fee by starting to repair the inflow and infiltration problems with the existing sewer lines.

Town Manager Johnson further clarified the reduction of inflow and infiltration, by stating that it would be repaired with the \$485,000 impact fee which would reduce the town's current flow by the amount of sewer flow impacted from Turnpike (90,000) gallons per day.

Mayor O'Neal expressed concern when the town would reach 800,000 of sewer flow per day, what could be done as the state will not let you add additional sewer flow at that time. Town Manager Johnson explained that a plan for handling the sewer would have to be in place and at that time the Town may consider spray irrigation.

Mayor O'Neal recognized Ms. Linda Wilkerson, who asked the Mayor was he the realtor for Turnpike Properties, LLC. Mayor O'Neal stated no. Ms. Wilkerson stated that may be why the Mayor is not in support of the development and the sewer agreement.

Councilman Carawan asked if residents along the sewer line could tap on. Town Manager Johnson stated yes.

Mayor O'Neal called for a vote. Council members Ebron and Heath voted in favor of the motion. Councilman Carawan voted against the motion. The motion carried 4 to 1.

**Belhaven Boys and Girls Club Request for Permission to Use the Multi-Purpose Building on Saturday, May 26, 2007**

Mayor O'Neal stated that Mrs. Evelyn Jennette, Unit Director of the Belhaven Boys and Girls Club was requesting for the club to utilize the Multi-Purpose Building on Saturday, May 26, 2007 for a fund raising event for the club. Councilman Baker made the motion to allow the Belhaven Unit of the Boys and Girls Club to use the Multi-Purpose Building on Saturday, May 26, 2007. Councilwoman Heath seconded the motion which carried unanimously.

**Belhaven Yacht Club Request – To Be Involved in the Development of Wynne's Gut Park (Dinghy Dock)**

Mayor O'Neal stated that the Belhaven Yacht Club had contacted the Town concerning their involvement in the development of Wynne' Gut Dinghy Dock. Mayor O'Neal recognized Mr. Thomas Wahab with Belhaven Yacht Club. Mr. Wahab stated that the

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Belhaven Yacht Club was strong supporters of the Wynne' Gut development and they wanted to be involved in the plans for that area on the waterfront. Mayor O'Neal suggested that three citizens at large be appointed to work with the Yacht Club on this development. Councilman Boyette stated that the Belhaven Yacht Club could work with Town Manager Johnson and made the motion stating such. Councilwoman Heath seconded the motion that the Belhaven Yacht Club work with the Town Manager on developing a comprehensive plan for the development and construction of the park which will be presented to the Council for final approval. The motion carried unanimously.

**North Belhaven Sewer Study**

Mayor O'Neal stated that a north Belhaven Sewer Study was proposed for Council action. Mayor O'Neal asked Town Manager Johnson to explain the proposed sewer study. Town Manager Johnson stated that during heavy rainfalls the town experiences overflows. Town Manager Johnson stated that this study would alleviate some inflow/infiltration problems caused by heavy rainfalls. Town Manager Johnson stated that it would also enable the Town to open up "growth corridors". Beaufort County and the Beaufort County Committee of 100 have both agreed to provide 25% of the cost of funding this study which would be \$12,500 for each with the total cost being an estimated \$50,000 with the Town's portion being \$25,000 for the engineering study. Councilman Carawan asked would this enable the town to accept addition sewer from the county. Councilman Carawan stated that his concern along with the Mayor's was maintaining our capacity. Town Manager Johnson stated that should the engineering studies show that the town could accept additional sewer flow then, "yes" it would enable the town to accept additional sewer flow but, the Town would have to approve any additional sales and capacity of sewer. Town Manager Johnson further explained that the purpose of this study was to take sewer from the west end of town around the backside of town instead of going straight to the "Town Hall lift station" as it currently flows. Councilman Carawan stated that the had a problem with tax payers money paying \$25,000 so that the Town can take on additional "out of town sewer". Town Manager Johnson stated that was not the purpose of the study. Councilwoman Heath stated that she understood that the sewer flow would be rerouted and that this study could alleviate some of the inflow and infiltration problems. Councilwoman Heath made the motion to authorize the Town Manager to begin work on the project immediately and execute the necessary documents to proceed. Councilman Baker seconded the motion. Councilmen Boyette and Ebron voted in favor of the motion. Mayor O'Neal stated that this was wrong, it was because of the sewer flow from Pantego and Terra Ceia that caused the need to reroute the sewer. Councilman Carawan voted against the motion. The motion carried 4 to 1.

**Budget Amendment #14 through #16 for Fiscal Year 2006/2007**

Mayor O'Neal introduced budget amendment #14 to account for the additional revenue received from Beaufort County and Beaufort County Committee of 100 for a northern by-pass force main sewer for west and north Belhaven. Mayor O'Neal stated that both organization contributed \$12,500 each for a total of \$25,000 for a total project cost of \$50,000 with the town contributing the \$25,000. Councilman Boyette made the motion to pass the following budget amendment: increase revenue account 30-350-000 (Beaufort County Grant) by \$12,500 from -0- to \$12,500 and increase revenue account –

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30-350-001 (Beaufort County Committee of 100 Grant) by \$12,500 and increase revenue account 30-399-000 (Fund Balance Appropriated by \$25,000 from \$207,116 to \$232,116 and to increase expenditure account 30-810-076 (By-Pass Force Main) by \$50,000 from \$0 to \$50,000. Councilman Heath seconded the motion. Councilmen Ebron and Baker voted in favor of the motion. Councilman Carawan voted against the motion. The motion carried 4 to 1.

**Budget Amendment #15**

Mayor O’Neal stated that a budget amendment was needed to account for the additional revenue received from the North Carolina Department of Insurance-Rescue Grant Fund. Mayor O’Neal further stated that the State was matching the approved purchases up to a certain threshold and that this grant enabled the Belhaven Fire Department to purchase additional fire and rescue equipment. Councilman Baker made the motion to increase revenue account 10-348-002 (State Grant-Fire/Rescue) by \$6,027 from \$1,981 to \$8,008 and increase expenditure account 10530-074 (Capital Outlay-Equipment) by \$6,027 from \$0 to \$6,027. Councilwoman Heath seconded the motion which carried unanimously.

**Budget Amendment #16**

Mayor O’Neal handed out a copy of a letter from the State Treasurer – Local Government Commission (LGC) (dated October 2, 2006). (Attach) Mayor O’Neal then addressed budget amendment #16 by reading the proposed budget amendment as follows: A budget amendment is needed to appropriate money for a cost allocation study. Mayor O’Neal stated that a cost allocation study was needed because of reimbursements to the general fund from the electric and the water and sewer fund (known as enterprise funds). Mayor O’Neal stated that the Local Government Commission (LGC) suggested that new cost allocation study be performed. Mayor O’Neal stated that due to his knowledge the Council had not made a motion for this study to be performed. Mayor O’Neal further stated that the Town Manager had hired Mr. Steve Swartz from Virginia to perform the cost allocation study. Mayor O’Neal stated that he felt the cost allocation study that was performed would not pass the requirements of the LGC. Mayor O’Neal further stated that there were a lot of qualified accountants in Eastern NC but Town Manager Johnson had choose Mr. Swartz. Mayor O’Neal then read a sentence from the attached letter from the LGC written by Vance Holloman “I strongly recommend that the Town have a formal, independent cost allocation study completed based upon the actual time staff devotes to the tasks of each fund since the allocations are significant to the Electric Fund and to the General Fund.” Mayor O’Neal stated that time cards were not used when Mr. Swartz performed the cost allocation study. Mayor O’Neal stated that he had contacted the LGC concerning this cost allocation and was informed that a letter would be forthcoming from the LGC demanding that a cost allocation study be performed by October 31, 2007. Mayor O’Neal stated that in his conversation with LGC the cost allocation study had to be performed utilizing hard data, such as time cards. Mayor O’Neal stated that he was concerned that the Town Manager had hired someone to perform the study without Council approval. Councilman Boyette stated that Town Manager Johnson was responsible for hiring/or contacting a firm(s) to perform jobs that are necessary and stated that LGC had advised that a cost allocation study be performed.

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Councilman Boyette made the motion to appropriate money for a cost allocation study as follows: Increase revenue account 30-399-000 (Fund Balance Appropriated by \$2,500 from \$232,116 to \$234,616 and increase expenditure account 30-180-047 (cost allocation study) by \$2,500 from \$0 to \$2,500 and increase revenue account 31-399-000 (Fund Balance Appropriated) by \$2,500 from \$30,148 to \$32,648 and increase expenditure account 31-832-047 (cost allocation study) by \$2,500. Councilwoman Heath seconded the motion. Mayor O’Neal stated that the Council did not direct to Town Manager to have the cost allocation study performed and Town Manager Johnson did not have a budget amendment before Mr. Swartz was hired. Councilmen Baker and Ebron voted in favor of the motion. Councilman Carawan voted against the motion. The motion carried 4 to 1.

**New Bucket Truck for Electric Department**

Mayor O’Neal introduced the next agenda Item “New Bucket Truck for the Electric Department” and asked Town Manager Johnson to give the background information. Town Manager Johnson stated that currently the electric department was utilizing a 1990 bucket truck which needed at least \$25,000 worth of work to maintain standards for the truck to operational. Town Manager Johnson stated that the current bucket truck was worth approximately \$10,000 - \$12,000 and in his opinion was not worth the investment. Town Manager Johnson stated that should the new bucket truck be purchased then the 1990 model could be sold after being declared surplus. Town Manager Johnson stated that the Town had the opportunity to purchase a 2006 Altec (2 man bucket) with a 55’ boom (similar to one that Tideland EMC just purchased) for \$110,000 because the truck was a demonstrator model, which would carry a warranty as if the truck were new. Town Manager Johnson stated that the truck purchase was included in the proposed budget but he would like to go ahead and secure the purchase before it is sold to someone else.

Mayor O’Neal stated that the current bucket truck should be repaired and difference of repairing and purchasing a new truck be given back to the citizens in the form of utility bills cuts. Mayor O’Neal stated that the purchase of new equipment and new cars needed to be slowed down in order to cut costs. Councilwoman Heath stated that she understood that it would cost a minimum of \$25,000 to repair the truck which is about 20% of the cost a new truck. Mayor O’Neal stated that estimates should be reviewed. Town Manager Johnson stated that he had estimates to repair the truck. Councilman Carawan questioned if the test that the current truck would not pass was the ariel device test. Town Manager Johnson stated that the truck would not pass the ANSI (American National Standard Institute test).

Councilman Boyette stated that it was important to be able to maintain the electric lines and feels that \$110,000 investment in the new truck would be beneficial to the town. Councilman Boyette made the motion to authorize the Town Manger to purchase the 1990 Altec Demo truck with total payment being made in July 2007. Councilman Ebron seconded the motion. Councilwoman Heath questioned the life expectancy of bucket truck. Town Manager Johnson stated that normally a bucket truck will last 12 – 15 years depending upon hours of usage the trucks works mainly on hydraulics. Councilwoman Heath stated that safety could be an issue. Town Manager Johnson stated definitely.

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Councilman Carawan stated that a 55' boom would be overkill. Town Manager Johnson explained that he would be saving money buying the demo truck as presented. The motion carried unanimously.

**Potential Voluntary Annexation of Battalina Creek Subdivision and the Need for an Annexation Study**

Mayor O'Neal introduced the next agenda item "Potential Voluntary Annexation of Battalina Creek Subdivision and the need for an Annexation Study and asked Town Manager Johnson to explain further. Town Manager Johnson stated that the developers of the Battalina Creek Subdivision had expressed an interest in the Town provided sewer services. Town Manager Johnson stated that upon discussion with the developers Town Manager Johnson stated that the Town would like to provide all services therefore an engineering study was needed by the town's engineers (Cavanaugh and Associates). Councilman Baker made the motion to authorize the Town Manager to proceed with an annexation study of Battalina Creek. Councilwoman Heath seconded the motion. Councilman Carawan questioned why the town did not bid out the engineering study. Town Manager Johnson stated that Cavanaugh and Associates were the Town's engineers and they were familiar with our infrastructure, etc. Town Manager Johnson stated that should the town wish to change engineering firms then you would bid the job out, but once you have engineers you need to use them. Councilman Carawan stated that the study should be bid out. The motion carried unanimously.

**Town Manager's Report**

Town Manager Johnson reported briefly on the following: Proposed budget given to the Council and the numbers will have to be modified once the cost allocation study comes in; the budget calls for no tax increases, no electric rate increases, no water or sewer rate increases, no garbage increase and no fee increases of any type. Town Manager Johnson stated that a budget workshop was needed, following some discussion, Councilman Carawan made the motion that the Town Council hold a budget workshop on Monday, May 21, 2007 at 7:00 P.M. at the Boyette Civic Center. Councilman Boyette seconded the motion which carried unanimously. Town Manager Johnson stated that Belhaven Cable Television would be testing their emergency override system scheduled for Wednesday of this week required by our franchise agreement. Town Manager Johnson stated that this would be one way in which the town could communicate with the citizens in case of an emergency or evacuations, etc. Town Manager Johnson also informed the citizens that on Tuesday, the 22<sup>nd</sup> of May Beaufort County will be performing a "mock disaster". Mayor O'Neal recognized Ms. Robin Halsey a resident of Union Street who asked what would citizens do if they do not have local cable in case of an emergency. Town Manager Johnson suggested that those citizens without cable facilities or local network to call the Municipal Building for instruction. Mayor O'Neal asked about the erection of lights being installed on the Farm League Field. Town Manager Johnson stated that the problem with the Farm League Games getting caught in the dark before completion of the games is with the organization of games and not starting scheduled games on time and having extra innings. Town Manager Johnson stated that for approximately \$4,400 lights could be installed on the Farm League Field which would not include the operating costs. Town Manager Johnson stated that 67 children

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participate in the Farm League Program at a cost of \$25.00 per person. Town Manager Johnson stated that each child gets a shirt and hat that they get to keep and the Town provides umpires and recreation staff at the same cost for everyone in this program whether or not they are in-town residents. Town Manager Johnson stated that neighboring recreation programs charge more for participation fees. Town Manager Johnson stated if the Council wanted to install lights on the Farm League Field to let him know and he can include in the budget. Town Manager Johnson stated that the situation with lights has probably taken care of itself as it is daylight longer as we get closer to summer and staff has been instructed that games need to start on time. Councilman Carawan stated that he liked the idea of donations for supply lights for the Farm League Field. There was no direction from the Council on the lighting issue at this time.

**Adjournment**

Mayor O'Neal declared the meeting adjourned at 8:45 P.M.

Respectfully submitted,

Marie J. Adams, CMC  
Town Clerk