

Belhaven Town Council
Regular Session
Minutes – January 25, 2010

Call to Order/Invocation/Pledge of Allegiance

The Town Council of the Town of Belhaven met in Regular Session on Monday, January 25, 2010 at 7:00 P.M. at the Boyette Civic Center at 257 W. Pungo Street. Mayor Adam W. O'Neal called the meeting to order with the following Council member present: Steve W. Carawan, J. Nelson Guy, McKee "Mac" Pigott, Mayor Pro-Tem; Howard D. Moore and Robert L. Stanley. Dr. Guinn Leverett, Town Manager; Mr. Kyle J. DeHaven, Finance Officer and Town Clerk Marie J. Adams were also present. Mayor O'Neal recognized and introduced Mr. Johnny Donnell Clark, Deacon with Hoggard's Temple Church of God in Christ who gave the invocation. Boy Scout Troop #80, under the leadership of Mr. Paul Harris, led the audience in the Pledge of Allegiance.

Approval of Minutes – January 11, 2010 Regular Session

Mayor O'Neal stated that the minutes of the January 11, 2010 regular session meeting were open for review and adoption. There being no corrections to the minutes, Councilman Pigott made the motion to adopt the January 11, 2010 minutes. Councilman Stanley seconded the motion which carried unanimously, 5 to 0.

Public Comments

Mayor O'Neal recognized Mr. Johnny Donnell Clark resident of 485 Belhaven Square. Mr. Clark stated that the Belhaven Chapter of the Boys and Girls Club was sponsoring a fund raiser with a Fish Fry/Yard Sale; \$10.00 per plate which includes a chance to win a Wii Game and \$100.00 drawing. Mayor O'Neal stated that the donation of potatoes was needed and to contact the Boys and Girls Club with the donation.

Report of Fire Department Interior Remodeling Process – Mr. Marty Overholt, Code Enforcement Officer

Mr. Overholt gave the following report on the remodeling process on the interior of the Fire Department on Haslin Street:

Present Moisture Issues: have had some water seepage issues on the south side exterior wall as a result of the heavy rains this past weekend; can rectify with some type of drainage to keep the water away from the building and will contact Quik Wall with recommendations; have had some roof leaks but they are being repaired; Bay Doors – there is some rotten wood around the bay door frames – Pantego Door will work with the Town in coordinating the wood replacement and the moving of the doors; the building has had humidity problems due to no heat as the gas ran out for the heating system and some humidity problem in general in the bay area; Parging Walls – the meeting room is complete with 2600' of walls complete with labor costing \$3,120.00.

Councilman Guy questioned if there were leaks in the roof. Mr. Overholt stated that the new metal roofs were not leaking but there were some leaks at the parapet walls as water migrates down the concrete caps. Mr. Overholt stated that the two areas leaking would be corrected. Mr. Overholt stated that there was a leak in the bathroom due to some needed roof work. Councilman Guy suggested that some type of HVAC be installed for use in the bays to take care of some of the moisture problem

Belhaven Town Council
Regular Session
Minutes – January 25, 2010

Mr. Overholt reported that the demolition work in the kitchen revealed some extensive termite infestation and damage in which the kitchen cabinets could not be saved. Mr. Overholt complimented the work of Mr. Bud Adams, Mr. Felix Burgess, Mr. Calvin McCabe and Mr. Kenny Sullivan with their work of demolition and removal of the kitchen area.

Councilman Guy suggested that a termite inspection be made at the Fire Department and some treatment to avoid further damage. Councilmen Carawan and Moore reiterated the need for termite treatment.

Mr. Overholt reported that Mr. Jimmy Waters and his three man work crew should start at the end of the week with the carpentry and framing at a rate of \$71.00per hour. Mr. Overholt reported that the work would begin in the meeting room and then the bathroom to hopefully have completed for the annual oyster roast on February 13, 2010.

Mr. Paul Wood, Public Works Director (in the audience) reported that the only Town owned building treated for termites was the Civic Center.

Recreation Advisory Committee – Mrs. Sonya Shamseldin – Committee Chairman

Mrs. Sonya Shamseldin was recognized and introduced by the Mayor. Mrs. Shamseldin gave a brief report on the Recreation Department activities and programs. Mrs. Shamseldin reported that the youth basketball program had an estimated 72 participants which average about 8 players per team, which was a good number for rotating players. Mrs. Shamseldin reported that the Recreation Advisory Committee had produced a questionnaire which would be included in the February 2010 utility bills and the Beaufort-Hyde News and asked that the questionnaire be completed and returned to the Town with utility bill payments. Mrs. Shamseldin stated that the questionnaires would be used to look into the need for additional programs and for grant writing. Mayor O’Neal thanked Mrs. Shamseldin for her report and for the hard work of the Recreation Advisory Committee.

Recognition of Eagle Scout – Mr. Nathan Cahoon

Mayor O’Neal stated that the Council would like to recognize Mr. Nathan Cahoon, Boy Scout with Troop #80 who just received the honor of Eagle Scout. Mayor O’Neal stated that Nathan was a very active teenager in sports at Northside High School, and crabs pots in the spring/summer. Mayor O’Neal stated that statistics show that only 2 out of every 100 scouts become Eagle Scouts and that Belhaven should be proud as 2 have been named Eagle Scouts within the past year. Mr. Paul Harris, Scout Troop #80 Leader stated that about one-half of his Troop will or have become Eagle Scouts. Mayor O’Neal thanked Nathan and his family for this designation and that he was invited to attend the Boy Scout District Function at Deadwood in Bear Grass tomorrow night. Mayor O’Neal read the resolution. Councilman Guy made the motion to approve the resolution and Councilman Pigott seconded the motion, which carried unanimously, 5 to 0. Mayor O’Neal asked Nathan and his parents to come forward to accept the framed resolution.

**Belhaven Town Council
Regular Session
Minutes – January 25, 2010**

**Resolution of Appreciation
And
Recognition
For
Nathan Cahoon
Eagle Scout Project**

WHEREAS, The Town of Belhaven has a spring/summer youth baseball/softball program for boys and girls of Belhaven and surrounding communities; and

WHEREAS, The Ball fields have a high use during the spring/summer months with 250 participants; and

WHEREAS, the need for picnic tables was great; and

WHEREAS, Nathan Cahoon, as an Eagle Scout Project, initiated the planning and building of picnic tables in the ball field concession stand area; and

WHEREAS, beginning this spring/summer ball season, concessions and picnics will be enjoyed by more participants as there are now picnic tables for them to enjoy their food more comfortably; and

WHEREAS, becoming an Eagle Scout is a hard task which requires many years of commitment by the Scout, his family and Troop Leadership; as less than 2% of Scouts become Eagle Scouts;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Belhaven, that Nathan Cahoon be commended, congratulated, honored and thanked for the completion of his Eagle Scout Project, and the he be congratulated for this induction at the Court of Honor, as an Eagle Scout on January 24, 2010.

Unanimously adopted by the Belhaven Town Council on this the 25th day of January, 2010.

Adam W. O'Neal, Mayor

ATTEST:

Marie J. Adams, CMC
Town Clerk

**Belhaven Town Council
Regular Session
Minutes – January 25, 2010**

Report of Fire Training – Roster – Mr. Jimmy Davis, Chief (Belhaven Volunteer Fire Department)

Mayor O’Neal recognized Chief Jimmy Davis with the Belhaven Volunteer Fire Department. Chief Davis gave the following report:

MEMORANDUM

TO: Belhaven Town Council
FROM: Jimmy Davis, Fire Chief
SUBJECT: Update on Fire Department Training
DATE: January 25, 2010

Department membership: Belhaven Fire & Rescue Department currently has twenty-nine members on its roster of which twenty are active firefighters with the remaining nine being retired members. You have in front of you a copy of the roster in which in accordance with General Statute 58-86-25 requires that all certified fire departments submit a completed roster of eligible firefighters annually. Pursuant to G.S. 58-86-25, the governing body of the fire department shall certify the attached roster is a valid and accurate list of eligible firefighters in accordance with the General Statute. We ask that you certify and approve this roster to be submitted to the required State agencies and associations. We still have membership applications that have been distributed and await their return for potential approval.

Training: As part of the survey by the NC Office of the State Fire Marshal in the upcoming inspection they will evaluate the department’s training program. This evaluation will consist of any training facilities, training props, training media library, training records to include certain topics, and pre-fire plans of certain buildings within your fire district. The training they specifically look for is 8 outside drills, 12 hours of driving training, 3 hours of hazardous materials, 12 hours of officer training, and 240 hours of company training. Our plan to prepare for the inspection can not include a training facility but we have already started to acquire training manuals for a library. Schedules and policies that will help maintain or improve the grade of the evaluation of the training program are well underway. We have completed our first class with an attendance of 15 members successfully completing a 12 hour course in Fire Behavior I & II. The next class of 15 hours is personal protective equipment which begins on Thursday night. Attached is the current schedule for January and February.

Pc: Town Manager
Town Clerk
file

**Belhaven Town Council
Regular Session
Minutes – January 25, 2010**

Chief Davis submitted the following roster for Council approval to be sent to the state. Councilman Pigott made the motion to approve the following roster for the Belhaven Volunteer Fire Department. Councilman Stanley seconded the motion which carried unanimously, 5 to 0.

Roster

Page 1 of 1

Roster

BELHAVEN

Last	First	Middle	Addr1	City	State	Zip
<u>Adams, Jr</u>	Fountain	Lee	PO Box 334	Pantego	NC	27860
<u>Ashby</u>	Charlie	C	357 Riverview Street	Belhaven	NC	27810
<u>Baker</u>	Bryant		135 River Drive	Belhaven		27810
<u>Burgess</u>	Felix		675 Croatan Street	Belhaven	NC	27810
<u>Carawan</u>	William	Ted	354 West Main Street	Belhaven	NC	27810
<u>Cleary, Jr.</u>	James	W.	431 Harbinger St.	Belhaven	NC	27810
<u>Davis</u>	James	L	309 N Charlotte Street	Washington	NC	27889
<u>Flowers</u>	Rhonda		279 Oak Ridge Lane	Belhaven	NC	27810
<u>Gibbs</u>	Melvin		644 E. Main St.	Belhaven	NC	27810
<u>Gibbs</u>	William		371 California St.	Belhaven	NC	27810
<u>Groome</u>	James	Kevan	350 Oak Ridge Lane	Belhaven	NC	27810
<u>Groome</u>	Peggy	M	350 Oak Ridge	Belhaven	NC	27810
<u>Johnston</u>	Russell		128 Pungo Trail	Belhaven		27810
<u>Lanier</u>	Karen		134 E. Water Street	Belhaven	NC	27810
<u>Logan</u>	Wilber	Eston	206 Harbinger St.	Belhaven	NC	27810
<u>Myers</u>	Derrick		P o Box 211	Belhaven	NC	27810
<u>Pigott</u>	Chadwick	L	338 Lamont Street	Belhaven	NC	27810
<u>Radcliffe</u>	Ricky		584 Tooley Street	Belhaven	NC	27810
<u>Reynolds</u>	Phillip	B	548 East Street	Belhaven	NC	27810
<u>Smith</u>	Gilbert		827 E. Main St.	Belhaven	NC	27810
<u>Smith</u>	Wilbert		854 Old Country Road	Belhaven	NC	27810
<u>SPENCER</u>	JERRY	LEE	370 WASHINGTON ST P.O. BOX 372	BELHAVEN	NC	27810
<u>Spencer</u>	Micheal		318 Gum Street	Belhaven	NC	27810
<u>Sullivan</u>	Kenneth	R	24 Dogwood Lane	Bath	NC	27808
<u>Taylor, III</u>	Jesse		655 East Water Street	Belhaven	NC	27810
<u>Waters</u>	Gene		1180 W. Pungo St.	Belhaven	NC	27810
<u>Waters</u>	Gregory	J.	2762 Free Union Ch. Rd.	Pinetown	NC	27865
<u>Williams</u>	Shelton		475 E. Pungo	Belhaven	NC	27810
<u>Wood</u>	Paul		1141 W. Bay St.	Belhaven	NC	27810

Belhaven Town Council
Regular Session
Minutes – January 25, 2010

Chief Davis reported that Beaufort County did not have a training facility that makes training difficult, as “live burns” were utilized on real property and sometimes weather played a factor. Chief Davis explained that a training facility is a concrete building where training fires are started which makes it easier for training purposes. Following some discussion, Councilman Pigott made the motion that the Town Manager to send a letter to Beaufort County Manager Paul Spruill for the County to consider a fire training facility in Beaufort County as it could be utilized by fire departments throughout the entire county. Councilman Moore seconded the motion which carried unanimously, 5 to 0.

Community Watch Program Report – Police Chief Fred Clingenpeel

Mayor O’Neal recognized Mr. Fred Clingenpeel, Chief of Police who gave an update on the Community Watch Program. Chief Clingenpeel stated that the Community Watch Program was now one year old and 3-5 core residents who attended the meetings. Chief Clingenpeel stated that block Captains had also been designated. Chief Clingenpeel stated that the Community Watch Program meets the last Tuesday of each month at 7: 00 P.M. in the Council Chambers at Town Hall and encouraged the public to attend.

Town Manager’s Report

Dr. Guinn Leverett, Town Manager reported briefly on the following items: **Water Street Bridge replacement** – there will be a “Citizens Informational Workshop” on Tuesday, February 23, from 4:00 – 6:00 P.M. with citizens dropping by at their convenience, in the Council Chambers at Town Hall. Town Manager Leverett encouraged the public to attend.

Miscellaneous Mayor/Council Concerns

Councilman Guy asked Town Manager Leverett how much had the **engineered drawings produced by Mr. Hood Richardson for the Wynne’s Gut Project** had cost the Town. Town Manager Leverett stated in the \$25,000 range. Councilman Guy questioned if the drawings were now complete. Town Manager Leverett stated that a meeting would be held with NC DENR concerning the project tomorrow and more information would be available then. Councilman Guy questioned if bidding for this project would be held again. Town Manager Leverett stated that the bids received may be used.

Councilman Guy made a motion that the Town Manager write a letter to the **Department of Transportation, Ferry Division, concerning reinstating the full ferry schedule for the Pamlico River Ferry**. Councilman Moore seconded the motion which carried unanimously, 5 to 0. Councilman Guy stated that other ferry terminals, whose schedules had been reduced due to budget constraints, had their former schedules reinstated.

Councilman Moore made a motion that the Town adopt of **policy that no building or street be named for a living individual and that the policy be retroactive to include the Boyette Civic Center and that the Civic Center be renamed the Belhaven Civic Center**. Councilman Stanley seconded the motion which carried unanimously, 5 to 0.

Belhaven Town Council
Regular Session
Minutes – January 25, 2010

Recess and Reconvene Into Closed Session

Councilman Carawan made the motion that the Council recess and go into Closed Session for Personnel according to GS 143-318.11 (6). Councilman Stanley seconded the motion which carried unanimously, 5 to 0. The meeting recessed at 8:00 P.M. Town Clerk Marie J. Adams and Finance Office Kyle J. DeHaven left the meeting at this time.

Reconvene Into Regular Session and Adjournment

Councilman Carawan made the motion to reconvene into regular session. Councilman Stanley seconded the motion which carried unanimously, 5 to 0. The meeting reconvened at 8:30 P.M. The press was invited back into the meeting at which time Miss Angela Harne, Editor of the Beaufort –Hyde News joined the meeting. There being no business following Closed Session, Mayor O’Neal declared the meeting adjourned at 8:31 P.M.

Respectfully submitted,

Marie J. Adams, CMC
Town Clerk

Dr. Guinn Leverett, Town Manager
Recording Secretary