

**Belhaven Town Council  
Special Called Meeting – Minutes  
Wednesday, October 8, 2008**

**Call to Order**

The Belhaven Town Council met in a Special Called Meeting on Wednesday, October 8, 2008 at 5:00 P.M. in the Council Chambers at Town Hall. Mayor Adam W. O’Neal called the meeting to order with the following Council members present: Steve W. Carawan, J. Nelson Guy, Mayor Pro-Tem; Howard D. Moore, McKee “Mac” Pigott and Robert L. Stanley. Town Manager Guinn Leverett and Town Clerk Marie J. Adams were also present.

**Designation of Applicants Agent for Grant FMA-PJ 04 NC 2008-001**

Mayor O’Neal stated that the purpose of the Special Called Meeting was to designate applicant’s agent for a grant issued through the North Carolina Division of Emergency Management Grant # FMA-PJ 04 NC 2008-001 which was procedural. Mayor O’Neal further explained that this elevation project was chosen by FEMA based on insurance claims over the past several years. Mayor O’Neal stated that the house in this elevation grant was owned by Mac and Annie Pigott at 338 Lamont Street. Mayor O’Neal stated that the repetitive loss (insurance payouts) since 1996 had totaled over \$62,000.

Mayor O’Neal stated that in prior grants, the Mayor and Councilman Guy had been designated as the applicant’s agent but that for this grant the applicant’s agent would be the Mayor and Town Manager Leverett. Mayor O’Neal further explained that some paperwork concerning this grant had been signed by Town Manager Leverett therefore he should be named as one of the applicants agents. Mayor O’Neal stated that Town Manager Leverett was not named as an agent in earlier grants because at that time he was serving in an interim position.

Councilman Carawan made the motion to adopt the resolution appointing Mayor Adam W. O’Neal and Town Manager Guinn Leverett as the applicant’s agent for Grant # FMA-PJ 04 NC 2008-001. Councilman Stanley seconded the motion which carried unanimously, 5 to 0.

RESOLUTION DESIGNATION OF APPLICANT'S AGENT North Carolina Division of Emergency Management	
Organization Name (hereafter named Organization): Town of Belhaven, North Carolina	Disaster Number: FMA-PJ 04 NC 2008-001
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): North Carolina Department of Crime Control and Public Safety	
Applicant's Fiscal Year (FY) Start 2008/2009	Month: July Day: 1
Applicant's Federal Employer's Identification Number: 56-6001174	
Applicant's Federal Information Processing Standards (FIPS) Number: 370015	
PRIMARY AGENT	SECONDARY AGENT
Agent's Name Mayor Adam W. O'Neal	Agent's Name Levetette Guinn Leverett
Organization Town of Belhaven	Organization Town of Belhaven
Official Position Mayor	Official Position Town Manager
Mailing Address PO Box 220	Mailing Address PO box 220
City, State, Zip Belhaven, NC 27810	City, State, Zip Belhaven, NC 27810
Daytime Telephone (252) 943-3055	Daytime Telephone (252) 943-3055
Facsimile Number (252) 943-2357	Facsimile Number (252) 943-2357
Pager or Cellular Number	Pager or Cellular Number (252) 945-0674
<p>BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief &amp; Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreement and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally.</p>	
<p>PASSED AND APPROVED this <u>8th</u> day of <u>Oct</u>, 20<u>08</u>. <i>Adam W. O'Neal</i></p>	
GOVERNING BODY	CERTIFYING OFFICIAL
Name and Title J. Nelson Guy, Councilman	Name Adam W. O'Neal
Name and Title Howard D. Moore, Councilman	Official Position Mayor
Name and Title Robert L. Stanley, Councilman	Daytime Telephone (252) 043-3055
CERTIFICATION	
<p>I, <u>Marie J. Adams</u> (Name) duly appointed and <u>Town Clerk</u> (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of <u>the Town of Belhaven</u> (Organization) on the <u>8th</u> day of <u>October</u>, 20<u>08</u>.</p>	
Date: <u>October 8, 2008</u>	Signature: <i>Marie J. Adams</i>

Rev. 03/04

### Adjournment

There being no further business, Mayor O'Neal declared the meeting adjourned at 5:05 P.M.

Respectfully submitted,  
Marie J. Adams, Town Clerk